

## TECHNICAL STATUS REPORT

**Work Assignment Number:** CA-01  
**TDD No.:** S05-0205-004  
**TDD Name:** R. Lavin  
**EPA TDD Manager:** Brad Benning  
**Tetra Tech TDD Manager:** Jodi McCarty

**Date:** May 30, 2002  
**Reporting Period:** April 29 through May 26, 2002  
**TDD Completion Date:** Not assigned  
**Percent Work Completed (Hours):** N/A  
**TDD Type:** Removal Site Evaluation

**Distribution:** Lorraine Kosik, US EPA START Project Officer  
Lisa Smith, US EPA START Contracting Officer  
Thomas Kouris, Tetra Tech EM Inc. START Program Manager

### 1. Progress Made This Reporting Period

During this report period, Tetra Tech conducted a site assessment at the R. Lavin site. The site assessment included sampling activities and photographic and written documentation. Before sampling, Tetra Tech developed a health and safety plan and draft field sampling plan to be used during the site assessment. A copy of the draft field sampling plan was submitted to the On-Scene Coordinator for review before sampling activities. Tetra Tech also began writing the site assessment report. In addition, Tetra Tech performed routine project, financial, and program management activities. ODC charges include field sampling supplies (twine, rope, drinking and distilled water, and disposable cameras), computer usage, postage, reproduction costs, rental car, and fuel charges.

### 2. Problems Encountered and Resolved

No problems were encountered during this report period.

### 3. Deliverables Submitted

#### Deliverable

#### Date Submitted

None

### 4. Activities Planned Next Reporting Period

During the next reporting period, Tetra Tech will submit a final version of the field sampling plan to the OSC. Tetra Tech will also continue to develop the site assessment report and submit a copy of the draft site assessment report to the On-Scene Coordinator (OSC). In addition, Tetra Tech will maintain communication with the OSC regarding project status.

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US EPA RECORDS CENTER REGION 5



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**5. Costs Incurred But Not Invoiced**

Costs incurred but not invoiced include LOE hours and cost for TN and Associates (team subcontractor) employee Stephanie Wenning.

**6. Monthly Charges and Budget**

Tetra Tech has expended 44.5 level-of-effort (LOE) hours and \$2,370.01 during the reporting period. The cumulative expenditure through the reporting period is 44.5 LOE hours and \$2,370.01. The approved expenditure limit for the TDD has not yet been assigned.

**Tetra Tech EM Inc.**  
**TDD Financial Summary**  
**START Region 5 Contract**  
Progress Table 3  
Reporting Month - May

TDD # S05-0205-004

TDD Name R. LAVIN

	Current Month	Project To Date	Budget	% of Budgeted LOE Hours Expended
<b>HOURS:</b>				
LOE Hours	44.50	44.50		
Clerical Hours	0.00	0.00		
Total Labor Hours	44.50	44.50	0.00	0.00%
Direct Labor	874.36	874.36		
Total Direct Labor, Fringe & Overhead	1,605.15	1,605.15		

Other Direct Cost:

Other Direct Costs	150.38	150.38		
Travel	117.62	117.62		

Team Subcontractors:

G & A	140.86	140.86		
Provisional Fee	356.00	356.00		
Total Charges	2,370.01	2,370.01	0.00	0.00%

Average Charge per LOE Hour	53.26	53.26		
0.00				



Tetra Tech EM Inc.

Date: 05/28/2002

START Region V Contract 68-W-00129

Progress Table 1

Total Labor for the Period: November 29, 2000 through May 26, 2002

TDD# S05-0205-004

R. LAVIN

Name	Title	Current Hours	Cumulative Hours
Tetra Tech Labor			
Brown, Brandt D.	Environmental Scientist	0.50	0.50
Christenson, Lee A.	Environmental Scientist	0.50	0.50
Graczyk, Lisa J.	Analytical Services Coordinator / Ch	4.00	4.00
Kirchner, Karen	Environmental Scientist	1.00	1.00
Kouris, Thomas A.	Program Manager / Civil Engineer	1.50	1.50
Mann, Jon S.	Technical Editor	5.00	5.00
McCarty, Jodi L.	Health & Safety Scientist	26.50	26.50
Pestro, Annie F	Environmental Engineer	3.00	3.00
Postiglione, Lavette D.	Financial Manager	2.00	2.00
Troup, Georgeanna C	Environmental Scientist	0.50	0.50
Subtotal S05-0205-004		44.50	44.50
Total for TDD# S05-0205-004		44.50	44.50

**Tetra Tech EM Inc.**

Date: 05/29/2002

## Progress Table 2

Period Ending 05/25/02

## Project Non-Labor Detail

Name	Invoice	Transaction Description	Amount
Project Description: R. LAVIN			
TDD# No: S05-0205-004			
		Computer Usage	0.07
		Computer Usage	0.12
		Computer Usage	0.20
		Computer Usage	0.28
		Computer Usage	0.29
		Computer Usage	0.30
		Computer Usage	0.35
		Computer Usage	0.81
		Computer Usage	1.00
		Computer Usage	1.06
		Computer Usage	1.14
		Computer Usage	1.38
		Computer Usage	1.42
		Computer Usage	2.32
		Computer Usage	2.85
		Computer Usage	3.56
		Computer Usage	4.14
		Computer Usage	4.37
		Computer Usage	4.77
		Computer Usage	5.56
		Computer Usage	5.78
		Computer Usage	6.95
		Computer Usage	9.00
		Computer Usage	9.58
		Total Computer	67.30
<b>Field Supplies</b>			
McCarty, Jodi L.	EXPS. 05/19/02	SAMPLING SUPPLIES	81.64
		Total Field Supplies	81.64
<b>Freight/Postage</b>			
		CH postage period 8	0.34
		Total Freight/Postage	0.34
<b>Reproduction</b>			
		05/14/02 . Pestro	0.10
		05/16/02 . McCarty	0.20
		05/14/02 . Pestro	0.80
		Total Reproduction	1.10

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**Tetra Tech EM Inc.**

Date: 05/29/2002

Progress Table 2

Period Ending 05/25/02

Project Non-Labor Detail

Name	Invoice	Transaction Description	Amount
Project Description: R. LAVIN			
TDD# No: S05-0205-004			
McCarty, Jodi L.	EXPS. 05/19/02	FUEL FOR RENTAL VEHICLE	14.68
		Total Parking, Gas Tolls	14.68
<b>Rental Car</b>			
McCarty, Jodi L.	EXPS. 05/19/02	Travel-Ground-Rental Car	102.94
		Total Rental Car	102.94
Total R. LAVIN			S05-0205-004 268.00

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